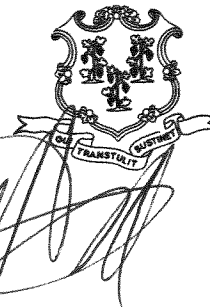


STATE OF CONNECTICUT
OFFICE OF THE CHIEF MEDICAL EXAMINER
11 Shuttle Rd., Farmington, CT 06032-1939
Telephone: (860) 679-3980 Fax: (860) 679-1257



February 9, 2005

TO: Assistant Medical Examiners

FROM: H. Wayne Carver II, M.D., Chief Medical Examiner

SUBJ: **IMPORTANT-PLEASE READ COMPLETELY**

DECREASED mileage rate:

Please be advised that the OCME has been informed of a **DECREASE** in the GSA rate for mileage reimbursement. You may bill this Office, **up to 44.5 cents per mile**, for authorized medicolegal investigations conducted **on and after January 31, 2006**. Unless otherwise documented, the maximum mileage reimbursed is in accordance with the official mileage guide published by the Connecticut Department of Transportation.

Medicolegal Investigations:

I once again ask for your assistance in completing all information on your reports to us including the yes/no box for cremation and your signature. Your careful diligence saves administrative overhead here as well as reducing reimbursement delays to you.

AME Duties & New Contract:

The staff has been reviewing/updating our policies & procedures including AME duties & responsibilities. If you wish to download this or other documents now and in the future, navigate to <http://www.ct.gov/ocme> click the "Favorites" tab on your internet browser to save this location on your computer for future reference.

To locate AME documents on our website, click "OF INTEREST TO:" link located on the top left navigation page our website's homepage. Then click on "Assistant Medical Examiners". The documents are in "pdf" file format so make sure you have downloaded and installed the free adobe reader (located on the "OF INTEREST TO" web page) to your computer. A paper copy is enclosed for snail mail.

A new contract will be in place for AME services effective July 1, 2006. The State Department of Administrative Services (DAS) will once again handle all contracting aspects. If you are interested in continuing as an Assistant Medical Examiner **after June 30, 2006**, we suggest that you ensure your contract information, including e-mail address, is updated on the DAS contract website by navigating to <http://www.das.state.ct.us/busopp.asp> (about half way down the eProcurement page is the "Bidder Notification System" links).

Also, the Commission on Medicolegal Investigations has authorized an adjustment to the maximum fee an Assistant Medical Examiner may charge for cases investigated after June 30, 2006 to \$100.00. As you may be aware, this upward adjustment will also result in a statutory adjustment for cremation certificates issued after June 30, 2006 to \$100.00. If you are NOT on the new DAS contract effective July 1, 2006, you MAY NOT investigate cases after June 30, 2006 nor bill the \$100.00 fee.

Thanks for your attention. As always, please contact this office if we can be of service.